

Sunshine Ordinance Task Force



City Hall
Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7724
Fax No. 554-7854
TDD/TTY No. 544-5227

<http://www.sfgov.org/sunshine/>

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
MEETING CANCELLED**

Tuesday, January 12, 2009
3:30 p.m., City Hall, Room 406

Committee Members: Nick Goldman (Chair), Doyle Johnson, James Knoebber

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

01-12-2009 11:00 AM

GOVERNMENT
DOCUMENTS DEPT

JAN 12 2009

SAN FRANCISCO
PUBLIC LIBRARY

Next regularly scheduled meeting: Feb. 9, 2009

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | |
|--|----------------------|
| 1. Complainant presents his/her facts and evidence | 5 minutes |
| Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. City responds | 5 minutes |
| Other parties of City respond | Up to 3 minutes each |
| <i>(Above total speaking times for Complainant and City to be the same.)</i> | |
| 3. Matter is with the Task Force for discussion and questions. | |
| 4. Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. Matter is with the Task Force for motion and deliberation. | |
| 6. Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

Sunshine Ordinance Task Force



City Hall
Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7724
Fax No. 554-7854
TDD/TTY No. 544-5227

<http://www.sfgov.org/sunshine/>

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
MEETING AGENDA**

Tuesday, March 9, 2010
3:30 p.m., City Hall, Room 406

Committee Members: Nick Goldman (Chair), Doyle Johnson, James Knoebber

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of minutes of December 8, 2009, regular meeting. (action) (attachment) (5 min)
2. 10005 Determination of jurisdiction on complaint filed by Emil Lawrence against the Municipal Transportation Agency for allegedly cancelling meetings improperly. (action item) (attachment)
3. 10006 Determination of jurisdiction on complaint filed by Paula Datesh against the Arts Commission for allegedly failing to notify her of the hearing date and its outcome. (action item) (attachment)
4. 10007 Determination of jurisdiction on complaint filed by Supervisor Chris Daly against Michael Yarne and Joe Arellano of the Mayor's Office for allegedly failing to respond at the end of a 10-day extension period. (action item) (attachment)
5. Administrator's Report. (attachment)
6. Public comment for items not listed on the agenda. (no action) (no attachment)
7. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment

Next regularly scheduled meeting: April 13, 2009

GOVERNMENT
DOCUMENTS DEPT

MAR - 9 2010

SAN FRANCISCO
PUBLIC LIBRARY

THE AGENDA PACKET IS AVAILABLE FOR REVIEW
MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|---|----------------------|
| 1. | Complainant presents his/her facts and evidence | 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |
| | <i>(Above total speaking times for Complainant and City to be the same.)</i> | |
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. | Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

Sunshine Ordinance Task Force



City Hall
Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7724
Fax No. 554-7854
TDD/TTY No. 544-5227

<http://www.sfgov.org/sunshine/>

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
MEETING AGENDA**

Tuesday, April 13, 2010
3:30 p.m., City Hall, Room 406

Committee Members: Nick Goldman (Chair), Doyle Johnson, James Knoebber

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of minutes of March 9, 2010, regular meeting. (action) (attachment) (5 min)
2. 10008 Determination of jurisdiction on complaint filed by Sandra Brotherton against the Department of Emergency Management for allegedly not providing certain information regarding 911 reports. (action item) (attachment)
3. Administrator's Report. (attachment)
4. Public comment for items not listed on the agenda. (no action) (no attachment)
5. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment

Next regularly scheduled meeting: May 11, 2010

GOVERNMENT
DOCUMENTS DEPT

APR 12 2010

SAN FRANCISCO
PUBLIC LIBRARY

THE AGENDA PACKET IS AVAILABLE FOR REVIEW
MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (Section 67.16)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (Section 67.7-1 (c))

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|---|----------------------|
| 1. | Complainant presents his/her facts and evidence | 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |
| | <i>(Above total speaking times for Complainant and City to be the same.)</i> | |
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment <i>(Excluding Complainant & City response, witnesses)</i> | Up to 3 minutes each |
| 7. | Vote by Task Force <i>(Public comment at discretion of chair on new motion and/or on new motion if vote fails.)</i> | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.



City Hall
Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7724
Fax No. 554-7854
TDD/TTY No. 544-5227

<http://www.sfgov.org/sunshine/>
SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
MEETING AGENDA
Tuesday, May 11, 2010
3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

MAY 11 2010

SAN FRANCISCO
PUBLIC LIBRARY

Committee Members: Nick Goldman (Chair), Doyle Johnson, James Knoebber

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of minutes of April 13, 2010, regular meeting. (action) (attachment) (5 min)
2. 10009 Determination of jurisdiction on complaint filed by Majeid Crawford against the City Attorney's Office for allegedly not providing public information. (action item) (attachment)
3. 10010 Determination of jurisdiction on complaint filed by Paula Datesh against the Arts Commission for allegedly not notifying her of an agenda item. (action item) (attachment)
4. 10014 Determination of jurisdiction on complaint filed by Michael Robinson against the Rent Board for alleged legal errors in a Rent Board decision. (action item) (attachment)
5. 10016 Determination of jurisdiction on complaint filed by Ray Hartz against the Rent Board for an allegedly violating Section 67.24 of the Sunshine Ordinance. (action item) (attachment)
6. 10017 Determination of jurisdiction on complaint filed by Ray Hartz against the Rent Board for an allegedly violating Section 67.16 of the Sunshine Ordinance. (action item) (attachment)
7. 10020 Determination of jurisdiction on complaint filed by Kenneth Kinnard against the Human Rights Commission for allegedly not providing information in support of an allegation made in a Commission document. (action item) (attachment)

8. Administrator's Report. (attachment)
9. Public comment for items not listed on the agenda. (no action) (no attachment)
10. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment

Next regularly scheduled meeting: June 8, 2009

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|---|----------------------|
| 1. | Complainant presents his/her facts and evidence | 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |
| | <i>(Above total speaking times for Complainant and City to be the same.)</i> | |
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. | Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415 581-2300; fax (415 581-2317); website: sfgov.org/ethics.

Sunshine Ordinance Task Force



City Hall
Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7724
Fax No. 554-7854
TDD/TTY No. 544-5227

<http://www.sfgov.org/sunshine/>

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
MEETING AGENDA**

Tuesday, June 08, 2010
3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

JUN - 7 2010

SAN FRANCISCO
PUBLIC LIBRARY

Committee Members: Nick Goldman (Chair), and James Knoebber

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of minutes of May 11, 2010, regular meeting. (action) (attachment) (5 min)
2. 10018 Determination of jurisdiction on complaint filed by Svetlana Ptashnaya against the Adult and Aging Services Department for allegedly refusing to furnish the results of an investigation filed against Adult protective Services employee Ethelbert Ogbuehi. (action item) (attachment)
3. 10019 Determination of jurisdiction on complaint filed by Alvin Xex against the Children and Families Commission for allegedly violating Sunshine ordinance sections 67.27, 67.31 & 67.35 (action item) (attachment)
4. 10022 Determination of jurisdiction on complaint filed by Suzanne Dumont against the Recreation & Parks Department for allegedly refusing to adhere to a Public Records Request. (action item) (attachment)
5. Administrator's Report. (attachment)
6. Public comment for items not listed on the agenda. (no action) (no attachment)
7. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment

Next regularly scheduled meeting: July 13, 2010

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (Section 67.16)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (Section 67.7-1 (c))

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|--|----------------------|
| 1. | Complainant presents his/her facts and evidence | 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |
| | <i>(Above total speaking times for Complainant and City to be the same.)</i> | |
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment (Excluding Complainant & City response, witnesses) | Up to 3 minutes each |
| 7. | Vote by Task Force (Public comment at discretion of chair on new motion and/or on new motion if vote fails.) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sof@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

July 13, 2010

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
MEETING AGENDA**

Tuesday, July 13, 2010

3:30 p.m., City Hall, Room 406

Committee Members: Nick Goldman (Chair), Richard Knee, James Knoebber

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of June 8, 2010, regular meeting minutes. (action) (attachment) (5 min)
2. 10026 Prehearing on complaint filed by Ray Hartz against the City Attorney's Office for allegedly violating Section 67.29 of the Ordinance. (action item) (attachment) (5 min)
3. 10030 Determination of jurisdiction on complaint filed by Michael Wright against the Human Services Agency for allegedly denying him access to a public meeting held by the Housing and Homeless Division. (action item) (attachment) (5 min)
4. 10034 Determination of jurisdiction on complaint filed by Nick Pasquarello against the Department of Technology for allegedly failing to respond to an Immediate Disclosure Request. (action item) (attachment) (5 min)
5. Administrator's Report. (attachment) (5 min)
6. Public comment for items not listed on the agenda. (no action) (no attachment)
7. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment Next regularly scheduled meeting: Aug. 10, 2010

THE AGENDA PACKET IS AVAILABLE FOR REVIEW
MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (Section 67-16)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (Section 67-7-1 (c))

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

1. Complainant presents his/her facts and evidence 5 minutes
Other parties of Complainant present facts and evidence Up to 3 minutes each
2. City responds 5 minutes
Other parties of City respond Up to 3 minutes each
(Above total speaking times for Complainant and City to be the same.)

3. Matter is with the Task Force for discussion and questions.
4. Respondent and Complainant presents clarification/rebuttal 3 minutes
5. Matter is with the Task Force for motion and deliberation.
6. Public comment (Excluding Complainant & City response, witnesses) Up to 3 minutes each
7. Vote by Task Force (Public comment at discretion of chair on new motion and/or on new motion if vote fails.)

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at soti@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

Sunshine Ordinance Task Force



City Hall
Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-7724
Fax No. 554-7854
TDD/TTY No. 544-5227

<http://www.sfgov.org/sunshine/>

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
AGENDA**

Tuesday, August 10, 2010
3:30 p.m., City Hall, Room 406

Committee Members: Richard Knee (Chair), Allyson Washburn, James Knoebber

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of June 8, 2010, regular meeting minutes. (action) (attachment) (5 min)
2. 10036 Determination of jurisdiction on complaint filed by Thomas Picarello against the Single Room Occupancy Hotel Safety & Stabilization Task Force for allegedly preventing him from commenting on a proposed action item and allegedly legislating and vetting pending public matters by email. (action item) (attachment) (5 min)
3. Administrator's Report. (attachment) (5 min)
4. Public comment for items not listed on the agenda. (no action) (no attachment)
5. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment

Next regularly scheduled meeting: Sept. 14, 2010

GOVERNMENT
DOCUMENTS DEPT

AUG 11 2010

SAN FRANCISCO
PUBLIC LIBRARY

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|---|----------------------|
| 1. | Complainant presents his/her facts and evidence | 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |
| | <i>(Above total speaking times for Complainant and City to be the same.)</i> | |
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. | Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at soff@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.



<http://www.sfgov.org/sunshine/>
**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE**

AGENDA

Tuesday, September 14, 2010
3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

SEP 10 2010

SAN FRANCISCO
PUBLIC LIBRARY

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of June 8, 2010, regular meeting minutes. (action) (attachment) (5 min)
2. Approval of August 10, 2010, regular meeting minutes. (action) (attachment) (5 min)
3. 10041 Determination of jurisdiction on complaint filed by William and Robert Clark against the Mayor, the Board of Supervisors and the Arts Commission for passing an Ordinance that allows the Arts Commission to charge a fee to process public document requests. (action item) (attachment) (10 min)
4. 10045 Determination of jurisdiction on complaint filed by Randall Evans against Mo' Magic, a non-profit agency that has a contract with the Public Defender, for not responding to an Immediate Disclosure Request. (action item) (attachment) (10 min)
5. 10046 Determination of jurisdiction on complaint filed by Joseph Victor Lagana against the Police Department for not releasing Computer Assisted Dispatch records pertaining to a 2008 arrest case. (action item) (attachment) (10 min)
6. Administrator's Report. (attachment) (5 min)
7. Public comment for items not listed on the agenda. (no action) (no attachment)
8. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment

Next regularly scheduled meeting: Oct. 12, 2010

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|---|----------------------|
| 1. | Complainant presents his/her facts and evidence | 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |
| | <i>(Above total speaking times for Complainant and City to be the same.)</i> | |
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. | Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotff@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

October 12, 2010

SUNSHINE ORDINANCE TASK FORCE

COMPLAINT COMMITTEE

AGENDA

Tuesday, October 12, 2010

3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

OCT - 8 10

SAN FRANCISCO
PUBLIC LIBRARY

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of September 14, 2010, regular meeting minutes. (action) (attachment) (5 min)
2. 10035 Determination of jurisdiction on complaint filed by Nick Pasquella against the Bay Area Video Coalition, a non-profit that contracts with the Department of Technology, for failure to respond to an Immediate Disclosure Request. (action item) (attachment) (10 min)
3. 10047 Determination of jurisdiction and request for clarification on complaint filed by Kellee Lanza against the District Attorney's Office for failure to produce public documents. (action item) (attachment) (10 min)
4. Administrator's Report. (attachment) (5 min)
5. Public comment for items not listed on the agenda. (no action) (no attachment)
6. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment Next regularly scheduled meeting: Nov. 9, 2010

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make

presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|---|----------------------|
| 1. | Complainant presents his/her facts and evidence | 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |

(Above total speaking times for Complainant and City to be the same.)

- | | | |
|----|---|----------------------|
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. | Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other

agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sof@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

November 9, 2010

SUNSHINE ORDINANCE TASK FORCE

COMPLAINT COMMITTEE

AGENDA

Tuesday, November 9, 2010

3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

NOV - 4 2010

SAN FRANCISCO
PUBLIC LIBRARY

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Committee to make presentations.

Call to Order, Roll Call, Agenda Changes

1. Approval of October 12, 2010, regular meeting minutes. (action) (attachment) (5 min)
2. 10052 Determination of jurisdiction on complaint filed by Kai Wilson against the private non-profit North of Market/Tenderloin Community Benefit District for allegedly not responding to an Immediate Disclosure Request seeking the release of certain correspondence between staff and current as well as past members of the Board of Directors. (action item) (attachment) (10 min)
3. Administrator's Report. (attachment) (5 min)
4. Public comment for items not listed on the agenda. (no action) (no attachment)
5. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

**Adjournment
2010**

Next regularly scheduled meeting: Dec. 14,

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary

of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | |
|---|----------------------|
| 1. Complainant presents his/her facts and evidence | 5 minutes |
| Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. City responds | 5 minutes |
| Other parties of City respond | Up to 3 minutes each |

(Above total speaking times for Complainant and City to be the same.)

- | | |
|--|----------------------|
| 3. Matter is with the Task Force for discussion and questions. | |
| 4. Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. Matter is with the Task Force for motion and deliberation. | |
| 6. Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that

deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at softf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

December 14, 2010

SUNSHINE ORDINANCE TASK FORCE**COMPLAINT COMMITTEE****AGENDA****Tuesday, December 14, 2010****3:30 p.m., City Hall, Room 406****GOVERNMENT
DOCUMENTS DEPT**

DEC 13 2010

**SAN FRANCISCO
PUBLIC LIBRARY****Committee Members:** James Knoebber (Chair), Richard Knee, Allyson Washburn

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item.

Call to Order, Roll Call, Agenda Changes

1. Approval of Nov. 9, 2010, regular meeting minutes. (action) (attachment) (5 min)
2. 10057 Determination of jurisdiction on complaint filed by Rita O'Flynn against the Controller's Whistleblower Program for allegedly failing to release records related to a closed case. (action item) (attachment) (10 min)
3. 10058 Determination of jurisdiction on complaint filed by Sean McGuire against the San Francisco Unified School District for allegedly refusing to produce a copy of a contract mentioned in a board agenda. (action item) (attachment) (10 min)
4. 10060 Determination of jurisdiction on complaint filed by Charles Pitts against the Local Homeless Coordinating Board for allegedly failing to notice a meeting, denying access, and failing to allow for public comment. (action item) (attachment) (10 min)
5. 10061 Determination of jurisdiction on complaint filed by William & Robert Clark against the City Attorney's Office for charging the Arts Commission a fee to disclose public document requests. (action item) (attachment) (10 min)
6. 10062 Determination of jurisdiction on complaint filed by Tomas Picarello against the North of Market/Tenderloin Community Benefit District for allegedly violating various sections of the Sunshine Ordinance. (action item) (attachment) (10 min)
7. Administrator's Report. (attachment) (5 min)
8. Public comment for items not listed on the agenda. (no action) (no attachment)
9. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

**Adjournment
2011****Next regularly scheduled meeting: Jan. 11,**

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make

presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | |
|---|----------------------|
| 1. Complainant presents his/her facts and evidence | 5 minutes |
| Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. City responds | 5 minutes |
| Other parties of City respond | Up to 3 minutes each |

(Above total speaking times for Complainant and City to be the same.)

- | | |
|--|----------------------|
| 3. Matter is with the Task Force for discussion and questions. | |
| 4. Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. Matter is with the Task Force for motion and deliberation. | |
| 6. Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other

agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

January 11, 2011

SUNSHINE ORDINANCE TASK FORCE

COMPLAINT COMMITTEE

AGENDA

Tuesday, January 11, 2011

3:30 p.m., City Hall, Room 406

**GOVERNMENT
DOCUMENTS DEPT**

JAN 10 2011

**SAN FRANCISCO
PUBLIC LIBRARY**

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item.

Call to Order, Roll Call, Agenda Changes

1. Approval of Dec. 14, 2010, regular meeting minutes. (action) (attachment) (5 min)
2. 10065 Determination of jurisdiction on complaint filed by Debra Benedict against the non-profit San Francisco Bar Association for allegedly not notifying the public of a change in meeting date and location. (action item) (attachment) (10 min)
3. 10071 Determination of jurisdiction on complaint filed by Jason Grant Garza against the Haight Ashbury Free Clinics for allegedly withholding medical records related to two visits he made in 2010. (action item) (attachment) (10 min)
4. Administrator's Report. (attachment) (5 min)
5. Public comment for items not listed on the agenda. (no action) (no attachment)
6. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

**Adjournment
2011**

Next regularly scheduled meeting: Feb. 9,

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary

of their comments, which shall, if no more than 150 words, be included in the minutes. (*Section 67.16*)

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record. (*Section 67.7-1 (c)*)

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|---|----------------------|
| 1. | Complainant presents his/her facts and evidence | 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |

(Above total speaking times for Complainant and City to be the same.)

- | | | |
|----|---|----------------------|
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. | Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that

deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

February 8, 2011

SUNSHINE ORDINANCE TASK FORCE

COMPLAINT COMMITTEE

AGENDA

Tuesday, February 8, 2011

3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

FEB - 4 2011

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

SAN FRANCISCO
PUBLIC LIBRARY

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item.

Call to Order, Roll Call, Agenda Changes

1. Approval of December 14, 2010, regular meeting minutes. (action) (attachment) (5 min)
2. Approval of January 11, 2011, regular meeting minutes. (action) (attachment) (5 min)
3. 10067 Determination of jurisdiction on complaint filed by Charles Pitts against the Local Homeless Coordinating Board for allegedly failing to respond to an information request. (action item) (attachment) (10 min)
4. Administrator's Report. (attachment) (5 min)
5. Public comment for items not listed on the agenda. (no action) (no attachment)
6. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment

Next regularly scheduled meeting: March 9, 2011

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record.

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | |
|---|----------------------|
| 1. Complainant presents his/her facts and evidence | Up to 5 minutes |
| Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. City responds | Up to 5 minutes |
| Other parties of City respond | Up to 3 minutes each |

Above total speaking times for Complainant and City to be the same.

- | | |
|--|----------------------|
| 3. Matter is with the Task Force for discussion and questions. | |
| 4. Respondent and Complainant presents clarification/rebuttal | Up to 3 minutes |
| 5. Matter is with the Task Force for motion and deliberation. | |
| 6. Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commission, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the

ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

March 8, 2011

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
AGENDA**

Tuesday, March 8, 2011
3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

MAP -4 2011

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

SAN FRANCISCO
PUBLIC LIBRARY

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item.

Call to Order, Roll Call, Agenda Changes

1. Approval of February 8, 2011, regular meeting minutes. (action) (attachment) (5 min)
2. 11003 Determination of jurisdiction on complaint filed by Matt Smith against the District Attorney's Office for allegedly refusing to release files related to an investigation. (action) (attachment) (15 min)
3. 11004 Determination of jurisdiction on complaint filed by Tomas Picarello against the Department of Public Health for allegedly refusing to release his entire file. (action) (attachment) (15 min)
4. Administrator's Report. (attachment) (5 min)
5. Public comment for items not listed on the agenda. (no action) (no attachment)
6. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

Adjournment

Next regularly scheduled meeting: April 12, 2011

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing;

these comments will be made a part of the official public record.

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | |
|---|----------------------|
| 1. Complainant presents his/her facts and evidence | Up to 5 minutes |
| Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. City responds | Up to 5 minutes |
| Other parties of City respond | Up to 3 minutes each |

Above total speaking times for Complainant and City to be the same.

- | | |
|--|----------------------|
| 3. Matter is with the Task Force for discussion and questions. | |
| 4. Respondent and Complainant presents clarification/rebuttal | Up to 3 minutes |
| 5. Matter is with the Task Force for motion and deliberation. | |
| 6. Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415)

554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415 581-2300; fax (415 581-2317); website: sfgov.org/ethics.

April 12, 2011

SUNSHINE ORDINANCE TASK FORCE

COMPLAINT COMMITTEE

AGENDA

Tuesday, April 12, 2011
3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

APR 11 2011

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

SAN FRANCISCO
PUBLIC LIBRARY

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item.

Call to Order, Roll Call, Agenda Changes

1. Approval of March 8, 2011, regular meeting minutes. (action) (attachment) (5 min)
2. 11009 Determination of jurisdiction on complaint filed by Jason Grant Garza against the San Francisco Community Clinic Consortium for allegedly refusing to provide requested documents. (action) (attachment) (15 min)
3. Administrator's Report. (attachment) (5 min)
4. Public comment for items not listed on the agenda. (no action) (no attachment)
5. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

**Adjournment
2011**

Next regularly scheduled meeting: May 10,

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing:

these comments will be made a part of the official public record.

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | |
|---|----------------------|
| 1. Complainant presents his/her facts and evidence | Up to 5 minutes |
| Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. City responds | Up to 5 minutes |
| Other parties of City respond | Up to 3 minutes each |

Above total speaking times for Complainant and City to be the same.

- | | |
|--|----------------------|
| 3. Matter is with the Task Force for discussion and questions. | |
| 4. Respondent and Complainant presents clarification/rebuttal | Up to 3 minutes |
| 5. Matter is with the Task Force for motion and deliberation. | |
| 6. Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415)

554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415 581-2300; fax (415 581-2317); website: sfgov.org/ethics.



May 10, 2011

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
AGENDA**

**Tuesday, May 10, 2011
3:30 p.m., City Hall, Room 406**

**GOVERNMENT
DOCUMENTS DEPT**

MAY - 9 2011

**SAN FRANCISCO
PUBLIC LIBRARY**

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item.

Call to Order, Roll Call, Agenda Changes

1. Approval of April 12, 2011, regular meeting minutes. (action) (attachment) (5 min)
2. 11027 Determination of jurisdiction on complaint filed by Cynthia Carter against the SF Municipal Transportation Agency for alleged wrongful termination, violation of MOU and fabrication. (action) (attachment) (15 min)
3. 11034 Determination of jurisdiction on complaint filed by Frank Mc Dowell against the SF Municipal Transportation Agency for allegedly not providing documents associated with a drive cam. (action) (attachment) (15 min)
4. Administrator's Report. (attachment) (5 min)
5. Public comment for items not listed on the agenda. (no action) (no attachment)
6. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

**Adjournment
2011**

Next regularly scheduled meeting: June 14,

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City,

by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record.

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | |
|---|----------------------|
| 1. Complainant presents his/her facts and evidence | Up to 5 minutes |
| Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. City responds | Up to 5 minutes |
| Other parties of City respond | Up to 3 minutes each |

Above total speaking times for Complainant and City to be the same.

- | | |
|--|----------------------|
| 3. Matter is with the Task Force for discussion and questions. | |
| 4. Respondent and Complainant presents clarification/rebuttal | Up to 3 minutes |
| 5. Matter is with the Task Force for motion and deliberation. | |
| 6. Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B.

Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415 581-2300; fax (415 581-2317); website: sfgov.org/ethics.



June 14, 2011

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
AGENDA**

GOVERNMENT
DOCUMENTS DEPT

JUN 10 2011

Tuesday, June 14, 2011
3:30 p.m., City Hall, Room 406

SAN FRANCISCO
PUBLIC LIBRARY

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item.

Call to Order, Roll Call, Agenda Changes

1. Approval of May 10, 2011, regular meeting minutes. (action) (attachment) (5 min)
2. 11035 Determination of jurisdiction on complaint filed by Marlon Crump against the Police Commission for allegedly violating Sunshine Ordinance Sections 67.15(d) and 67.25. (action item)(attachment) (15 min)
3. 11038 Determination of jurisdiction on complaint filed by Anonymous against the Taxi Advisory Council allegedly violating public meeting laws. (action item) (attachment) (15 min)
4. 11041 Determination of jurisdiction on complaint filed by Christine Harris against the Police Department for allegedly violating her civil rights, constitutional rights and human rights. (action item)(attachment) (15 min)
5. Administrator's Report. (attachment) (5 min)
6. Public comment for items not listed on the agenda. (no action) (no attachment)
7. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

**Adjournment
July 12, 2011**

Next regularly scheduled meeting:

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record.

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | | |
|----|---|----------------------|
| 1. | Complainant presents his/her facts and evidence | Up to 5 minutes |
| | Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. | City responds | Up to 5 minutes |
| | Other parties of City respond | Up to 3 minutes each |

Above total speaking times for Complainant and City to be the same.

- | | | |
|----|---|----------------------|
| 3. | Matter is with the Task Force for discussion and questions. | |
| 4. | Respondent and Complainant presents clarification/rebuttal | Up to 3 minutes |
| 5. | Matter is with the Task Force for motion and deliberation. | |
| 6. | Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. | Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at soff@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website: sfgov.org/ethics.

July 12, 2011

**SUNSHINE ORDINANCE TASK FORCE
COMPLAINT COMMITTEE
AGENDA**

Tuesday, July 12, 2011
3:30 p.m., City Hall, Room 406

GOVERNMENT
DOCUMENTS DEPT

JUL 11 2011

Committee Members: James Knoebber (Chair), Richard Knee, Allyson Washburn

SAN FRANCISCO
PUBLIC LIBRARY

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item.

Call to Order, Roll Call, Agenda Changes

1. Approval of June 14, 2011, regular meeting minutes. (action) (attachment) (5 min)
2. 11042 Determination of jurisdiction and clarification of complaints filed by Cynthia Carter against the San Francisco Municipal Transportation Agency for allegedly denying her access to her personnel file. (action item)(attachment) (15 min)
3. Administrator's Report. (attachment) (5 min)
4. Public comment for items not listed on the agenda. (no action) (no attachment)
5. Announcements, comments, questions, and future agenda items from Committee members. (no attachment)

**Adjournment
2011**

Next regularly scheduled meeting: Aug. 9,

THE AGENDA PACKET IS AVAILABLE FOR REVIEW MONDAY THROUGH FRIDAY AT CITY HALL, ROOM 244

SUNSHINE ORDINANCE TASK FORCE HEARING PROCEDURES

Note: Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding persons requested by the Task Force to make presentations. Any person speaking during a public comment period may supply a brief written summary of their comments, which shall, if no more than 150 words, be included in the official file.

Each member of the public who is unable to attend the public meeting or hearing may submit to the City, by the time the proceeding begins, written comments regarding the subject of the meeting or hearing; these comments will be made a part of the official public record.

Persons wishing to comment at meetings of the Task Force and its committees are encouraged to fill out speaker cards to ensure accuracy of identification. This is not a requirement; speakers may remain anonymous.

- | | |
|---|----------------------|
| 1. Complainant presents his/her facts and evidence | Up to 5 minutes |
| Other parties of Complainant present facts and evidence | Up to 3 minutes each |
| 2. City responds | Up to 5 minutes |
| Other parties of City respond | Up to 3 minutes each |

Above total speaking times for Complainant and City to be the same.

- | | |
|--|----------------------|
| 3. Matter is with the Task Force for discussion and questions. | |
| 4. Respondent and Complainant presents clarification/rebuttal | Up to 3 minutes |
| 5. Matter is with the Task Force for motion and deliberation. | |
| 6. Public comment (<i>Excluding Complainant & City response, witnesses</i>) | Up to 3 minutes each |
| 7. Vote by Task Force (<i>Public comment at discretion of chair on new motion and/or on new motion if vote fails.</i>) | |

Note: Time must be adhered to. If a speaker is interrupted by questions, the interruption does not count against his/her time.

Disability Access: The hearing room is wheelchair accessible.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Administrator by mail to: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at (415) 554-7724; by fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from the Administrator or by printing Chapter 67 of the San Francisco Administrative Code from the Internet, at URL: http://www.sfgov.org/site/sunshine_page.asp?id=34495

Lobbyist Registration & Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code Sec. 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415 581-2300; fax (415 581-2317); website: sfgov.org/ethics.

